

COURSE SUCCESS

- This course **IS** fairly straightforward
- This course **IS NOT** an easy A
- Students will perform well in this course IF he/she:
 1. Completes all assignments on time
 2. Contacts Prof. Schmidt at the **FIRST** sign of difficulty.
 3. Works in the lab daily, including completing homework assignments, reading texts, and utilizing resource materials.
 4. **Manages Time Well** – especially at the beginning of the semester when multiple hours are required to learn how to navigate the Pearson software and the pattern of assignments.

COURSE GRADES: ASSESSMENTS & OPPORTUNITIES

Course Format: There are scheduled assignments with due dates. Students are to begin assignments well in advance of due date. Assignments are not accepted late. No scores will be curved. Please use the provided scoring table.

Withdrawal paper must be completed and submitted by the student. AU guidelines are strictly followed.

Extra credit is not given on an individual basis; if offered it is made available to the entire class and stated in syllabus and website.

There are no other exceptions or help given outside of the 'normal' course experience.

- All extra credit is due TWO WEEKS PRIOR to the last day of classes (not the last day of exams).
- All extra credit guidelines must be strictly followed as provided on the [extra credit](#) Webpage or lab announcement
- All extra credit will be related to course content and goals. Late submissions and Rewrites are not accepted.

Assignment Evaluation Information						
Assignment Type	# of Type	Assignment Name	Total % of Overall Grade	Difficulty Level	Assignment Parameters	Assignment Information
Attendance	1	Orientation Quiz	Not Graded	Low	25 minutes; Unlimited	Ensures understanding of course policies & resources
Extra Credit	0-1	Seminar	Not Graded	Low	1-2 hours	Relates course material to real-world profession(s)
Homework	15	Bust This Myth	Not Graded	Low	Unlimited	Interesting Facts
Homework	25	Watch It: Video	Not Graded	Low	Unlimited	Introduction to chapter material * Does not replace reading the chapter
Homework	15	Personal Inventory Assessment	Not Graded	Low	Unlimited	Self Awareness, Intro to application of chapter material
Homework	13	Think Like a Manager	Not Graded	Med	Unlimited	Introduces Application of concepts
Knowledge	15	Ch Warm Up Quiz	10%	Low	Unlimited	Assess basic vocabulary and concept understanding
Application	20	Try It: Simulation	10%	Low	Unlimited	Assess basic application of concepts
Application	15	Ch Quiz	20%	Low	45 minutes; 1 Attempt	Assess Application and Analysis of concepts (standard)
Application & Analysis	3	Exam	30%	Med/High	45 minutes; 1 Attempt	Assess Application and Analysis of multiple concepts (standard)
Application & Analysis	2	Case	10%	Med	Unlimited; 1 Attempt	Assess Application and Analysis of multiple concepts (research) Requires business writing skills.
Application & Analysis	1	Project	20%	Med/High	Unlimited; 1 Attempt	Assess Application and Analysis of multiple concepts (research/active). Shows mastery level of all course objectives.

Standard Scoring Table

Letter Grade	Total % Points	Grade Comments
A	90-100	*Note: Federal Law Prohibits Professors from discussing grades in any format other than in person with the student.
B	80-89	
C	70-79	*Note: Grades are not 'given out' by the professor; they are 'earned' by the student. Please make sure that you 'earn' a grade with which you can live. THINK of it like a baseball game and as the professor I simply RECORD YOUR SCORES.
D	60-69	
F	0-59	